

## Wallaceburg Christian School Society - Board Policy Manual

Section: Students  
Subject: 617-Safe Arrival

Subsection: Attendance  
Effective: October 2000

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### Safe Arrival Policy

1. The most of the students of Wallaceburg Christian School are transported to the school by bus. They are picked up from their bus stop and dropped off at the curb in front of the school before 8:50 am. Other students are dropped off by their parents in the school parking lot.
2. The classroom teacher takes attendance at 8:55 am. If a student is absent without notice from the parent either by phone or a signed parental note from a sibling the classroom teacher phones the parent at home or at work for an explanation of the absence. If no answer is available then the pre-determined "emergency number" is attempted and that person will track down the reason for the absence.
3. In the event of bus transportation failure or lateness due to weather conditions, a telephone chain system occurs thereby informing the parent of the change-of-plan or at what time another bus will arrive their child's bus stop.
4. If concerns occur regarding the safe arrival of the student to the school, then the principal is immediately informed.