

6. A principal may require staff attendance to a certain workshop or program day hosted by the OACS.
7. Part-time teachers who attend a professional development activity during a non-teaching day will be paid the equivalent of one-teaching day.
8. Once a month, during every staff meeting, all teachers will be given time to share insights related to educational issues or the integration of the school's theme within the classroom.
9. This policy narrowly defines staff development as (i) **interaction activities** and (ii) **educational activities**. Each teacher must select one interaction activity per year. In addition, each teacher is required to select educational activities that will accumulate to one full university credit every three years. (Part time teachers are required to earn a percentage of a university course which is pro-rated based upon the percentage amount equivalent to their teaching assignment.)

Examples of **interaction activities** are:

- a. leading a staff Professional development day by sharing teaching tips or other related topics in articles found in educational journals.
- b. participating in a volunteer or non volunteer teacher assistant program such as:
 - i. having a co-op student in your class
 - ii. having a student teacher in your class
- c. organizing a tournament or a community event, which is associated with WCS
- d. serving on an educational-related committee
- e. other principal-approved interactions suggested by teachers.

Examples of **educational activities** that are based on a rating scale where a full university course (90 hours) is given one credit.

- a. university course - 1.0 credit, an audited course - 0.50 credit
 - b. writing and designing a new curriculum unit - 0.50 credit
 - c. preparing to teach a new grade - 0.40 credit
 - d. field testing a new unit for a curriculum writing team, e.g. OACS curriculum - 0.50 credit
 - e. teacher-related workshops and seminars that require one week participation - 0.33 credit
 - f. having a student teacher in the classroom - 0.30 credit
 - g. serving on an educational-related committee - 0.20 credit
 - h. serving as a workshop leader, such as OCSTA convention or district professional development day - 0.20 credit
 - i. presentations to Education Committee - 0.10 credit
 - j. developing special program days - 0.10 credit
 - k. professional conferences (eg. OCSTA or OACS Programme Day), per day - 0.10 credit
 - l. other principal-approved educational activity suggested by the teacher
10. A summary report of the professional development activity(s) will be communicated by the Principal to the Education Committee for the September or October meeting.

PROFESSIONAL DEVELOPMENT CHART

Date: from _____ to _____

ACTIVITIES	DESCRIPTION		
	Year One	Year Two	Year Three
Interaction activities			
Educational activities			

* This record chart will be a three-year period.